

## MILDURA – COOMEALLA CYCLING CLUB EXECUTIVE MEETING MINUTES

<u>Date:</u>	October 15, 2007
<u>Time:</u>	7.30 pm
<u>Participants:</u>	R. Hale (RH), P. Mulhearn (PM), T. Athorn (TA), D. Digby (DD), P. Mills (PMi), D. Priest (DP)
<u>Apologies:</u>	I. Brade (IB), B. Nicholson (BN), G. Scott (GS), J. Mitchell (JM)
<u>Distribution:</u>	Committee, Website, CMSC

ITEM	ITEM DESCRIPTION	ACTION BY
<b>1.0</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	<ul style="list-style-type: none"> <li>Minutes of the previous meeting were accepted.</li> </ul>	
<b>2.0</b>	<b>OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETINGS</b>	
	<ul style="list-style-type: none"> <li>Gary Schurr to add logo to website banner – a redesign of the web site has been completed. G. Schurr annual maintenance payment of \$200 is due.</li> <li>Trailer registration label holder to be mounted on the trailer.</li> <li>Purchase of a display cabinet for storing Club Perpetual trophies – trophies are currently being held by RH. Suggest holding off on the purchase of a cabinet until club room issue is sorted out.</li> <li>Penthrane refresher courses are due. A news item is to be placed on the website advertising the course (NB a current Level 2 first aid certificate is a pre-requisite).</li> </ul>	<ul style="list-style-type: none"> <li>PM</li> <li>TA</li> <li>RH</li> <li>TA/RH</li> </ul>
<b>3.0</b>	<b>CORRESPONDENCE</b>	
	<ul style="list-style-type: none"> <li>From Wear Corporate Clothing – invoice for printing of Winter jerseys (cheque to be drawn).</li> <li>From CMSC – acknowledgement that it received the minutes of the AGM.</li> <li>From CMSC – require prior notification of life membership awards so that CMSC Board can approve nominations. This is not a requirement of the Club's Constitution and is to be discussed with Craig Muir.</li> <li>From CMSC – thanks for conducting special race on September 16 celebrating CMSC 60<sup>th</sup> birthday.</li> <li>From Mallee Sports Assembly – invitation to attend MSA AGM on September 16.</li> <li>From SACF – advising of new VIP race license initiative for new female and junior members. Members to be advised and an article is to be included in the Mildura Weekly.</li> <li>From CMSC – cheque for \$8,923 covering the reimbursement of the timing system payment. The Committee expressed its thanks to CMSC for its support.</li> <li>From Connell Wagner – seeking information pertaining to the marking of various cycling routes around the district. RH to respond.</li> <li>From Mallee Sports Assembly – invitation to attend the re-opening of the Northern Mallee Sports Hall of Fame.</li> </ul>	<ul style="list-style-type: none"> <li>PM</li> <li>PM</li> <li>PM/PMi</li> <li>RH</li> </ul>
<b>4.0</b>	<b>FINANCIAL REPORT</b>	
	<ul style="list-style-type: none"> <li>Presentation of September 2007 accounts. Current balances:               <ul style="list-style-type: none"> <li>⇒ General Account \$2,016.41 excluding un-presented cheques.</li> <li>⇒ Fixed Term Account \$23,939.19 including interest received.</li> </ul> </li> <li>September profit/loss – net profit of \$206.80 for the month, mainly due to takings from the Peter Mills Benefit Race. Outgoings for the month included trophies (\$659), prize money (\$300), AGM dinner (\$366) and race costs (\$200). Note that \$1,689 will be paid to Peter Mills during October, representing the funds collected/donated.</li> <li>YTD (from September 2007) profit/loss is \$206.80.</li> <li>CMSC payment of balance of timing system cost – to be deposited to cheque account.</li> </ul>	<ul style="list-style-type: none"> <li>RH/GS</li> <li>GS</li> </ul>

ITEM	ITEM DESCRIPTION	ACTION BY
<b>5.0</b>	<b>ANNUAL PLAN AND BUDGET</b>	
	<ul style="list-style-type: none"> <li>• New annual plan to be developed for 2008 using the following areas as a guide.               <ul style="list-style-type: none"> <li>• <b>Competition &amp; Coaching:</b> <ul style="list-style-type: none"> <li>⇒ Summer 2007/08 program underway;</li> <li>⇒ Forward planning for Winter 2008 including application to stage road races in NSW (must be lodged in January 2008);</li> <li>⇒ Promote Novice category to attract new riders; and</li> <li>⇒ Use of Club Coach – services to be advertised. Note that Club will need to pay coaching accreditation renewal fee for Barry Pollock during 2008.</li> </ul> </li> <li>• <b>Sponsorships &amp; Fundraising:</b> <ul style="list-style-type: none"> <li>⇒ Consider funding request to CMSC in 2008;</li> <li>⇒ Seek a minor sponsor for 2008 (approach Bicycle Superstore); and</li> <li>⇒ Fundraising calendar for 2008 (see Item 6.0).</li> </ul> </li> <li>• <b>Equipment &amp; Facilities:</b> <ul style="list-style-type: none"> <li>⇒ Pursue club room. Note approach from Lake Hawthorn Sailing Club and also the Club's approach to Riverside Golf Club. Preference is to establish a club room at Riverside. TA/RH to price a suitable sized shed (12 m x 7 m) and prepare a proposal to put to RGC;</li> <li>⇒ Close out approach made to Mildura Rowing Club; and</li> <li>⇒ Club trailer – retain existing or replace? View was that the current trailer is unsuited to the duty and should be replaced with a purpose built trailer.</li> </ul> </li> <li>• <b>Club Development:</b> <ul style="list-style-type: none"> <li>⇒ Maintain Club web site – any additions to web site?</li> <li>⇒ Prepare and issue Club Handbook for 2008; and</li> <li>⇒ First production run of Club jerseys with Pizza Café logo.</li> </ul> </li> </ul> </li> <li>• A draft annual plan is to be prepared by RH and submitted to the Committee for comment.</li> </ul>	<ul style="list-style-type: none"> <li>• TA</li> <li>• RH</li> <li>• TA/RH</li> <li>• PM</li> <li>• PM</li> <li>• RH</li> </ul>
<b>6.0</b>	<b>SPONSORSHIP &amp; FUNDRAISING</b>	
	<ul style="list-style-type: none"> <li>• Fundraising calendar – letters have been sent to 25 potential advertisers (see attached list). Suggested making an approach to Mildura Safety and SMGT.</li> <li>• Drawdown on first Pizza Café sponsor payment for Club jerseys (\$1,000 before end 2007).</li> <li>• Minor sponsor proposal to be submitted to Bicycle Superstore before 19 October.</li> </ul>	<ul style="list-style-type: none"> <li>• RH</li> <li>• PM</li> <li>• PM/RH</li> </ul>
<b>7.0</b>	<b>RACE PROGRAM</b>	
	<ul style="list-style-type: none"> <li>• The current number of spare ChipX transponders is 15 (includes those allocated but not collected by riders).</li> <li>• Peter Mills Benefit Race – funds raised through donations, raffle ticket sales and race nomination fees totalled \$1,685. Cheque to be drawn in favour of Body Business and presented to PMi.</li> <li>• Spring Tour prize money on offer will be \$300.</li> <li>• Nibbles and drinks to be provided by the Club at Riverside Golf Club after the Spring Tour (note that BBQ area is not available).</li> <li>• Airport circuit criteriums – for safety reasons the juniors will race separately from the seniors. Juniors race to be conducted first and seniors will be allowed to warm up on the course.</li> <li>• Set-up of timing system software on race days – race secretaries to be trained.</li> </ul>	<ul style="list-style-type: none"> <li>• TA</li> <li>• RH</li> <li>• RH</li> <li>• RH</li> </ul>
<b>8.0</b>	<b>GENERAL BUSINESS</b>	
	<ul style="list-style-type: none"> <li>• Water bidons with Club logo (1 position for logo + 2 positions for sponsor). Quoted cost \$8.40 each – production agreed to by those members present at the AGM. To be included as part of the sponsor proposal to be presented to BSS.</li> </ul>	<ul style="list-style-type: none"> <li>• PM/RH</li> </ul>
<b>9.0</b>	<b>NEXT MEETING</b>	
	The next General Meeting is scheduled for 12 November 2007 at 7.30 pm.	